

**CONSTITUTION**  
**FOR THE**  
**FORT CAMPBELL SPOUSES' CLUB ORGANIZATION**  
**FORT CAMPBELL, KENTUCKY**  
**2022-2023**

**ARTICLE I - NAME**

The name of this organization shall be the Fort Campbell Spouses' Club (FCSC), located at Fort Campbell, Kentucky, 2114 Indiana Ave, Fort Campbell, KY 42223.

**ARTICLE II - GENERAL PROVISIONS**

**SECTION 1:** The organization exists and operates on Fort Campbell, Kentucky, with the written consent of the Installation Commander. This consent is contingent upon compliance with Army Regulation (AR) 210-22, Private Organizations of the Department of the Army Installations (PODAI), 22 October 2001, and Memorandum of Instruction (MOI), PODAI and Official Participation in Private Organizations (OPPO), 4 December 1998. The approval authority is the Installation Commander, Fort Campbell, who may revoke permission to operate at any time per AR 210-22, 2-1a(1)(b).

**SECTION 2:** Individual members of this organization will not personally profit from the organization's income except through award recognition for services rendered to the organization or community, or membership in an investment club as defined in AR 210-22, 2-1b.

**SECTION 3:** This organization is not an instrumentality of the United States (U.S.), will be self-sustaining, and may not receive financial assistance from the Department of the Army (DA) or any Non-Appropriated Fund (NAF) activity in the form of contributions, repairs, services, dividends, or other donations of money or other assets. This organization will not compete with a NAF or an Appropriated Fund (APF) operation. AR 210-22, 1-5, 3-1b(3); 5-2; and 5-3.

**SECTION 4:** FCSC supports equal opportunity and does not discriminate in its membership, exclude from participation, or otherwise subject to unlawful discrimination against any person based on age, race, color, creed,

religion, national origin, gender identity, ethnic group, sexual orientation, or mental or physical disability. AR 210-22, 3-7a.

SECTION 5: The U.S. government, the U.S. Army, Fort Campbell Army Garrison, nor its NAF or APF instrumentalities will incur or assume any obligation or liability of this organization, its activities, or debts, except those that may arise out of contractual relationships. AR 210-22, 2-1a(1)(a); 5-2.

SECTION 6: FCSC members may be personally liable to creditors if the assets of the organization are insufficient to discharge all liabilities. AR 210-22, 2-1a(2)(d).

SECTION 7: FCSC will neither propagate extremist activities; advocate violence against others or the violent overthrow of the government; or seek to deprive individuals of their civil rights. AR 210-22, 2-1a(2)(f-g).

SECTION 8: FCSC will reimburse the Army for utility expenses, unless incidental. AR 210-22, 2-1a(2)(e).

SECTION 9: All members are required to read the Constitution and Bylaws upon joining the FCSC. The Constitution and Bylaws will be posted on the FCSC website for this purpose ([www.fortcampbellspousesclub.org](http://www.fortcampbellspousesclub.org)).

SECTION 10: Robert's Rules of Order, Revised (2020), shall be the parliamentary authority for all matters of procedure, as well as those matters not particularly addressed in the Constitution and Bylaws.

SECTION 11: This organization will not use Army services, including legal, clerical, financial, audit, transportation, postal, printing, information management activities, copying, management, and procurement services. AR 210-22, 5-3.

SECTION 12: The organization will comply with all applicable laws, tax codes, fire and safety regulations, environmental laws, and any other applicable statutes or regulations. The organization is responsible for obtaining private counsel to provide assistance in determining whether the organization is in compliance with such laws. AR 210-22, 3-1e; 3-4; 3-5.

SECTION 13: The organization will obtain adequate insurance as protection against public liability, claims, property damage claims, or other legal actions arising from organization activities; one or more of the organization's members acting on its behalf; or the operation of any equipment, apparatus, or device under the control and responsibility of the private organization (PO). Any member of the PO with access to cash on hand, cash in the bank, or merchandise with a value of over \$500.00 will be bonded at PO expense in an amount sufficient to provide full protection of assets. AR 210-22, 3-2.

SECTION 14: On request of the Garrison Commander, but not less than annually, the organization will supply to the Garrison Commander or his/her designee the information set forth in AR 210-22, 2-1c.

Written consent must be **revalidated every two years** from the same date through resubmission AR 210-22, 2-1c; 2-1d(3).

SECTION 15: The FCSC will follow all laws, rules, and regulations applicable to any organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, corresponding section of any future federal tax code, or organization contributions that are deductible under section 170(c)(2) of the Internal Revenue Code.

### ARTICLE III - PURPOSE

SECTION 1: The purpose of this organization is to develop, organize, and sponsor educational, charitable, and social activities. The club will collect and disseminate information of interest and value to its members. The club will foster, protect, and preserve the ideals of charity, benevolence, and good fellowship in keeping with the ideals of the U.S. military forces and allies.

SECTION 2: FCSC raises funds in support of community projects benefiting the local military community, as well as regional, national, and international organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code. The organization shall comply with AR 600-29; AR 210-22, 2-1a(2)(b).

SECTION 3: Programs, events, and activities conducted by FCSC will not prejudice or discredit the United States Army, the Department of Defense, or other agencies of the Federal Government. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the

organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

SECTION 4: Functions, fundraisers, and activities sponsored by FCSC may include, but are not limited to, monthly General Membership Meetings, Mock Dining In, VICE Night, Super Sign-Up, and events warranted by member interest and support. AR 210-22, 2-1a(2)(b).

#### **ARTICLE IV - MEMBERSHIP**

SECTION 1: FCSC shall have active, associate, and honorary members. Membership is voluntary and limited to eligible persons. A member is considered in good standing when annual dues and all current activity/event fees are paid in full. Membership is necessary for participation in all activities and committees sponsored by the FCSC. By a majority vote, the Governing Board may open functions to non-members.

SECTION 2: Active members shall hold valid DOD ID cards and shall have all the rights and privileges of membership to include the right to vote and hold any elective or appointed position AR 210-22, 2-1a(2)(c). Active membership shall be open to all spouses of U.S. military personnel (active or retired) residing in the Fort Campbell area.

SECTION 3: Associate Member eligibility is defined as Widows/Widowers of military personnel of the Armed Forces of the United States who have retained their military privileges as are accorded to a spouse and reside in the Fort Campbell area; Spouses of GS Civilians, DoD/DA Contractors, or their equivalents who are currently employed at Fort Campbell; Spouses of International Officers or Enlisted military personnel on active duty, assigned to Fort Campbell, Kentucky; and Spouses of National Guard or Reserve military personnel not on active duty orders but residing in the Fort Campbell area.

Associate members will pay dues and enjoy all the rights and privileges of active members except for holding an elected office.

SECTION 4: The President may invite others as deemed appropriate to be Honorary Members. The President, along with the approval of the Board, shall invite the DCG, CoS, Garrison spouses, as well as the spouses of the mayors of Clarksville, Montgomery, Dover, and Steward Counties, Tennessee; Hopkinsville, Oak Grove, Christian, Cadiz, and

Trigg Counties, Kentucky; as well as the spouses of the CASAs and Champions of Fort Campbell in the Fort Campbell area. Further examples include: community leaders of county and city; councilpersons; and/or leaders of local 501(c)3 organizations. This list will be reviewed annually by the President.

Honorary members will enjoy the rights and privileges of Active members except for voting and holding an elected or appointed office.

SECTION 5: Membership runs from 1 May to 30 April, but may be terminated for reasons including: permanent departure or permanent change of station from the area; the non-payment of dues and/or any incurred fees that are applicable; a written resignation; or a change of status affecting membership eligibility. Membership and its privileges may also be terminated, by a vote of the Executive Board (EB), when the conduct of a member is of such a nature that it brings discredit upon the FCSC, the military, the United States Government, and/or its agencies.

SECTION 6: Applications for membership can be completed online on the FCSC website, in person at any General Membership Meeting, and at any event where the Membership Chair is represented.

SECTION 7: Non-members may attend one General Membership Meeting or FCSC sponsored event as a guest or guest of a member in good standing. The member will be responsible for their guest's fees. Guests may not attend those meetings specifically stipulated as members-only events, and announced in advance as such by the FCSC Board.

## **ARTICLE V - GOVERNMENT**

SECTION 1: The FCSC EB shall consist of the elected members: the President, 1st and 2nd Vice Presidents, Secretary, Treasurer, the Parliamentarian, Honorary President, Honorary Vice President, and the Advisor(s). EB positions are not to exceed 50% retiree.

SECTION 2: The Governing Board (GB) shall conduct the business of the FCSC in accordance with the Constitution and Bylaws. The GB shall be composed of EB members, appointed board members, and standing committee chairs as appointed by the President and approved by the EB. Standing Committee Chairs may be, but are not limited to, Activities, Historian, Hospitality, Luncheon, Membership, Community Outreach, Publicity, Reservations, Scholarship, Volunteer Coordinator, and Boutique Manager. Any time a member of the Board causes hardship, conflict, or fails to

attend two board meetings without prior permission of the President, the EB can require the resignation of said member.

SECTION 3: The President may appoint Ad Hoc or Special Committees, which must be approved by majority vote of the GB. The President will establish the provisions for the tenure, dissolution, and scope of responsibility in writing of Ad Hoc or Special Committees.

SECTION 4: Voting Procedures:

- a. At the EB and GB meetings, a quorum is established when at least two-thirds ( $\frac{2}{3}$ ) of voting members are present, or a vote is held in an alternate manner as specified by the Bylaws. All motions will pass with a two-thirds ( $\frac{2}{3}$ ) affirmative vote.
- b. At the General Membership Meetings, a quorum is equal to the number of members present at the meeting. A simple majority passes a motion unless otherwise specified.
- c. The President and Parliamentarian shall decide the methods of voting at all GB and General Membership Meetings, except where otherwise directed by this Constitution or the Bylaws. The usual methods shall be verbal or by a show of hands.
- d. Electronic Vote: If an urgent GB and/or General Membership vote is required, an electronic voting method as decided by the President and the Parliamentarian will be used. A simple majority of the membership, that have been contacted, passes a motion unless otherwise specified.

SECTION 5: Governing Board Member General Duties:

1. Each Elected or Appointed Board Member will be present at each Governing Board meeting and will submit a monthly report to the Governing Board.
2. All Board Members will maintain a Standard Operating Procedure for their position.
3. All Board Members will be elected to serve a term of one year from the date of installation. Board Members will assume their duties on 15 May but are authorized to assume whatever duties are necessary to further FCSC's events for the coming year immediately upon the completion of the election. All Board Members will attend the last meeting of the outgoing Executive Board.
4. The Executive Board will meet starting in May and will meet every month until the end of the Board year.

5. At the beginning of its term, the Executive Board will review and submit for approval to the Governing Board the proposed budget of income and expenses, ensuring that the disbursement of FCSC funds will accomplish the purpose of FCSC.
6. All newly elected and appointed Board Members must be members in good standing on or before the day of their first respective Board Meeting in order to conduct FCSC business and be able to vote.
7. Board members are responsible for compiling a current after-action report (AAR) in writing to their designated Executive Board member at the end of each board year.
8. Committee Chairpersons will appoint their own committee members, if needed, with the approval of the President.

## **ARTICLE VI - ELECTIONS AND SUCCESSIONS**

**SECTION 1:** Elections for elected officers are held annually at the April General Membership Meeting. Each officer shall be elected by a simple majority vote of all eligible members present.

**SECTION 2:** In the event of a vacancy in the office of President, the 1st Vice President will succeed to the Presidency. If the Vice President does not succeed the President, then the 2nd Vice President may. If neither can do so, then one shall be appointed by the Honorary President. Any other EB vacancies shall be filled from membership by appointments of the President, and the approval of the EB, except for the Parliamentarian.

## **ARTICLE VII - DISSOLUTION**

**SECTION 1:** Dissolution of the FCSC without any provisions to meet again in the future, shall be mandated by: a majority vote of all active members; the direction of the Garrison Commander, Fort Campbell, Kentucky; Judicial dissolution; or by administrative dissolution by the Kentucky Secretary of State.

**SECTION 2:** In case of dissolution of organization, funds in the Treasury at the time will be used to satisfy any outstanding debts, liabilities, or obligations. The remaining funds and assets will be distributed among FCSC historically supported organizations as approved by the GB and General Membership AR 210-22, 2-1a(2)(c). The movement of FCSC to another geographical location does not require or constitute dissolution of FCSC; however, it

may involve coordination with a new approval authority. On approval of this Constitution, previous published Constitutions and Bylaws are rescinded.

### **ARTICLE VIII - ADOPTING CLAUSE**

This Constitution shall be accepted as changed by a two-thirds ( $\frac{2}{3}$ ) vote of the eligible members with a quorum of at least 20% of Membership members voting. Upon approval of the Installation Commander, Fort Campbell, Kentucky, this Constitution shall then supersede all previous Constitutions and amendments. However, this Constitution shall neither affect already elected and appointed officers, nor contracts already entered into, until such officers have completed their designated term.

### **ARTICLE IX - AMENDMENTS**

**SECTION 1:** Proposed amendments to the Constitution may be made at any time.

**SECTION 2:** The proposed amendments will be submitted in writing to the GB, sponsored by at least 10 active members, approved by a two-thirds ( $\frac{2}{3}$ ) vote of the GB, and then presented for approval to the General Membership by a majority vote.

**SECTION 3:** Approval by the General Membership shall constitute adoption of the amendment(s). The FCSC Parliamentarian will then forward the amendment(s) to the required approval authority for review.

### **ARTICLE X - APPROVAL**

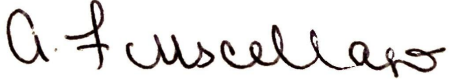
Approved by majority vote of the Board of Governors on 5 October 2022


Approved by majority vote of the General Membership on 30 October 2022




  
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President: Jennifer L. Espinoza

  
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First Vice President: Chrissie Koeppen

  
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Second Vice President: Adrienne Fuscellaro

  
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Secretary: Amanda Braasch

  
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Financial Officer: Kaitlin DiNapoli

  
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Parliamentarian: Jennifer Espinoza

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